

Erf No: \_\_\_\_\_  
Township: \_\_\_\_\_  
Owner: \_\_\_\_\_  
Date: \_\_\_\_\_

**Annex A**  
(normative)

**Form 1 referenced in the National Building Regulations and  
Building Standards Act, 1977 (Act No. 103 of 1977)**

<p style="text-align: center;"><b>FORM 1</b></p> <p style="text-align: center;"><b>DECLARATION BY PERSON RESPONSIBLE FOR PREPARING AN APPLICATION FOR APPROVAL OF THE ERECTION OF THE BUILDING IN TERMS OF SECTION 4 OF THE ACT</b></p> <p><i>(To be completed and submitted for all applications prepared in accordance with the provisions of Regulation A2)</i></p> <p>To: ..... (Name of Local Authority) Erf/Holding/Portion No.: ..... Township/Agricultural holding/Farm name: ..... Street address: ..... ..... Building classification / Occupancy (Regulation A20): ..... Nature of project: ..... <i>(Insert proposed new building(s), or building alteration, building addition, re-erection of building, refurbishment of building or structural repair to existing building, as relevant.)</i></p> <p><b>SECTION 1: DECLARATION BY OWNER</b></p> <p>Name of owner / s ..... Address: ..... ..... Cell. No. .... E-mail: ..... I <input type="checkbox"/> / We <input type="checkbox"/> hereby confirm that: ..... <i>(Name of person registered in a professional category of registration in terms of one of the councils for the professions identified in the Council for the Built Environment Act, 2000 (Act No. 43 of 2000))</i> Category of registration: ..... <i>(Insert Professional Architect/Professional Senior Architectural Technologist/Professional Architectural Technologist/Professional Architectural Draughtsperson or as approved by SACAP)</i> Professional Registration Number: .....</p>
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has been appointed to declare in terms of Regulation A2(1)(g) how the applicable functional regulations are to be satisfied, and I ☐ / we ☐ understand and accept that the onus is on me ☐ / us ☐ to:

i) inform the above-named professional when the work is due to start on site, and if any changes are made as to how the functional regulations are to be satisfied, or any changes in the appointment of competent persons are made before the completion of the building; and

ii) extend the above appointment to meet the requirements of Regulations A19(8) and A19(9) where applicable.

Signature of owner (s) ..... Date: .....

## **SECTION 2: DECLARATION BY APPOINTED PROFESSIONAL PERSON**

I, ..... (*Name of professional*)

Address: .....

Cell. No.: .....

E-mail: .....

of .....

(*Name of practice, partnership, association, company or incorporated body*)

accept the appointment made in section 1 and declare, to the best of my knowledge, that the functional regulations are to be satisfied as set out in Section 3, with the assistance of the competent persons, if any, named in Section 3, and undertake to update this schedule whenever a change in approach to satisfying these Regulations arises.

Signature of professional: .....

Registration Council: .....

Category of registration: .....

(*Insert Professional Architect/Professional Senior Architectural Technologist/Professional Architectural Technologist/Professional Architectural Draughtsperson, etc.*)

Professional Registration Number: .....

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<b>SECTION 3</b>					
<b>DECLARATION ON HOW THE FUNCTIONAL BUILDING REGULATIONS IS TO BE SATISFIED IN TERMS OF REGULATION AZ4</b>					
Please select the relevant option(s). More than 1 option can be selected.					
<b>REGULATION B: STRUCTURAL DESIGN</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION C: DIMENSIONS</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION D: PUBLIC SAFETY</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION F: SITE OPERATIONS</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION G: EXCAVATIONS</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION H: FOUNDATIONS</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION J: FLOORS</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION K: WALLS</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION L: ROOFS</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION M: STAIRWAYS</b>					
Applicable		Not Applicable			
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification

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<b>REGULATION N: GLAZING</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION O: LIGHTING AND VENTILATION</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION P: DRAINAGE</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION Q: NON-WATERBORNE MEANS OF SANITARY DISPOSAL</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION R: STORWATER DISPOSAL</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION S: FACILITIES FOR PERSONS WITH DISABILITIES</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION T: FIRE PROTECTION</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION V: SPACE HEATING</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION W: FIRE INSTALLATION</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification
<b>REGULATION XA: ENERGY USAGE IN BUILDINGS</b>					
Applicable			Not Applicable		
Deemed-to-satisfy Requirements		Rational Design by Competent Person		Rational Assessment by Competent Person	Agrément Certification

NOTE 1 Regulation A2 requires the owner to appoint a registered person to declare in Form 1 how the applicable functional regulations of the National Building Regulations should be satisfied.

NOTE 2 The Architectural Profession Act (Act 44 of 2000) makes it an offence for anybody not registered with The South African Council for the Architectural Profession to practice architecture – therefore the declaration contained in Form 1 (and the preparation of building plans for submissions for approval to a local authority can only be made by a person registered in a professional category as per the Architectural Professions Act.